

SHIV NADAR UNIVERSITY

Minutes of the Meeting of SNU-IQAC (Internal Quality Assurance Cell) held on Monday, October 12, 2020 through MS Teams (Online)

The following members were present:

1. Dr. Rupamanjari Ghosh (Vice-Chancellor) - Chairperson
2. Dr. Suneet Tuli (Dean Research & Graduate Studies; and Faculty affairs) - Director/Coordinator
3. Dr. Amber Habib (SoNS & Dean-UG) - Member
4. Dr. N. Sukumar (SoNS) - Member
5. Dr. Sambudha Sen (SoHSS) - Member
6. Dr. Kaushik Chaudhuri (SoME) - Member
7. Dr. Arvind Shatdal (SoME) - Member
8. Dr. Karthik Krishnan (Assoc. Dean-Research) - Member
9. Dr. T.R.B Sarma (Librarian) - Member
10. Mr. Jitesh Agarwal (Alumnus) - Member
11. Dr. Rakesh Ganguly (Sr. Lead-Planning Strategy) - Member
12. Dr. G Naveen Babu (SoE) - Member
13. Mr. Rajesh Dawar(Head IT) - Member
14. Mr. Sudhir Naudiyal (Registrar) - Member

The following members could not attend the meeting.

1. Dr. Partha Chatterjee (SoHSS)
2. Dr. Manik Varma, Principal Researcher, Microsoft
3. Mr. Vivek Jain, Director, Cognizant
4. Dr. Yamini Sudha Sistala (SoE)
5. Dr. Dinkar Prasad, Associate Director (Academics), SoE
6. Maj. Gen. (Retd.) G. Jaishankar, DSA
4. Mr. Ashwin Johnson, President-Student Council

Item No.1 Welcome address by the Chairperson IQAC

Dr. Rupamanjari Ghosh, VC, and Chairperson IQAC welcomed all the members. She briefed the IQAC on NAAC's mandatory requirement that the Annual Quality Assurance Report (AQAR) be submitted annually to be eligible for re-accreditation in the subsequent cycle. She further mentioned that the IQAC has a greater role and responsibility to take this task forward with the active participation and cooperation from all the concerned stakeholder.

The Chairperson then requested Dr. Suneet Tuli, Director IQAC to take charge of the discussion. Dr. Tuli welcomed all the members and briefed them on the action taken since the previous meeting.

Item No. 2 To Approve the Minutes of IQAC Meeting held on 04.08.2020

The minutes of the meeting held on 04.08.2020, as circulated to the members earlier, were approved.

Item No.3: To discuss AQAR 2018-19 and further submission to the NAAC

Director IQAC requested Dr. G. Naveen Babu, NAAC Coordinator to present the AQAR 2018-19 before the committee. Dr. Babu accordingly presented AQAR 2018-19, criterion-wise, and briefed the IQAC on each metric of the report. Members reviewed each metrics and suggested some improvements as follows:

1. Some of the metrics needed minor updation for which additional data be taken from the concerned stakeholders.
2. Proof reading for the qualitative metrics should be done before submission.

The IQAC approved the AQAR 2018-19 to be submitted to the NAAC following NAAC requirements and mandatory compliance. The revised AQAR after incorporating the suggestions made by the members has to be submitted to the Registrar on or before 20 October 2020 so that the approval by circulation of the Academic Council can be obtained before submitting online at the NAAC portal.

Item No. 4 To discuss separate budget allocation for the IQAC activities, henceforth

Dr. G Naveen Babu proposed that IQAC, being a central body, be expected to accomplish a variety of activities/programs to promote quality culture at the University, therefore, a separate budget may be allocated to the IQAC for conducting such tasks.

The IQAC discussed the proposal in detail and suggested that IQAC has the representations across the Schools and it receives funds for conducting such activities, hence, budget allocated to the Schools can be used for conducting activities/programs by the IQAC. The Chairperson also suggested that external funding/support for the functioning of the IQAC may also be explored.

Director IQAC, invited quality initiatives to be carried out by various departments for the upcoming academic year. He informed members on the upcoming activities of IQAC in preparing AQAR 2019-20. Director IQAC also expressed gratitude towards all the members for their active participation, valuable guidance, and support.

The meeting ended with a vote of thanks to the Chair.
