

SHIV NADAR UNIVERSITY

Minutes of the Meeting of SNU-IQAC (Internal Quality Assurance Cell) held on Wednesday, December 04, 2019

The following members were present:

- | | |
|---|------------------------|
| 1. Dr. Rupamanjari Ghosh (VC) | - Chairperson |
| 2. Dr. Suneet Tuli (Research & Graduate Studies; and Faculty affairs) | - Director/Coordinator |
| 3. Dr. Amber Habib (SoNS & Dean-UG) | - Member |
| 4. Dr. N. Sukumar (SoNS) | - Member |
| 5. Prof. Partha Chatterjee (SoHSS) | - Member |
| 6. Dr. Sambudha Sen (SoHSS) | - Member |
| 7. Dr. Yamini Sudha Sistala (SoE) | - Member |
| 8. Dr. Kaushik Chaudhuri (SME) | - Member |
| 9. Dr. Arvind Shatdal (SoME) | - Member |
| 10. Dr. Karthik Krishnan (Assoc. Dean-Research) | - Member |
| 11. Dr. T.R.B Sarma (Librarian) | - Member |
| 12. Dr. Manik Varma | - Member |
| 13. Mr. Sudhir Naudiyal (Registrar) | - Member |

The following members could not attend the meeting.

1. Maj. Gen. (Retd.) G. Jaishankar
2. Dr. Dinkar Prasad, Associate Director (Academics)
3. Mr. Vivek Jain, Director, Cognizant
4. Mr. Ashwin Johnson, President-Student Council
5. Mr. Jitesh Agarwal, Alumnus

Item No.1 Welcome address by the Chairperson IQAC

Dr. Rupamanjari Ghosh, VC and Chairperson IQAC welcomed all the members and introduced the new members to the Committee. She specially congratulated Dr. Manik Varma on his receiving the prestigious Shanti Swarup Bhatnagar Prize 2019 for Engineering Sciences and welcomed Dr. Suneet Tuli as the new Director IQAC.

Dr. Ghosh apprised the committee that SNU has recently been selected as an 'Institution of Eminence' by the Government of India, and has received the letter-of-intent from MHRD for the same. In addition, NAAC has rated SNU as Grade 'A' University. SNU is also going to participate in NIRF ranking 2020 and further planning for QS ranking. The pillars of strength of SNU are its Curriculum & Teaching Learning Resources, Research and Innovation, and Learner Centric approach.

She further requested members of the Committee to discuss the Quality improvement strategies at all levels and obtain continuous feedback, keeping in view the mandate of IQAC. Thereafter, she requested Dr. Suneet Tuli, Director IQAC to take up the agenda.

Item No. 2 To Approve the Minutes of IQAC Meeting held on 27.03.2019

The Committee considered and approved the minutes of the meeting held on 27.03.2019.

Item No. 3 Action taken on the minutes of the last IQAC meeting.

Item No. 3. To discuss the Discipline-wise grade list of journals.

The members took note of the action taken on the matter, and fixed the deadline of 31 December 2019 for completing pending implementations:

1. Every department will prepare an aspirational list of journals.
2. The school will vet that list and submit it to Director Research for information.

Item No. 4. To discuss the Department-wise list of meaning-full Conferences.

The IQAC members took the note of the action taken on the matter

Item No. 4 To report reconstitution of IQAC

Director IQAC informed the members about the reconstitution of the IQAC. Additional nominations were suggested for representation from Research Scholars and IT team as special invitees to the meetings. It was also suggested that the BOS coordinator shall be part of the IQAC so that a bridge could be created between the two bodies.

Item No. 5 To assign criterion wise responsibility for various tasks related to AQAR

The Registrar informed the committee that the office of the Registrar has circulated the AQAR formats and SOPs to the concerned department to collect the data for the academic year 2018-19 and requested to submit it the latest by 16 December 2019. Once the requisite data is received, it will send to the following dignitaries (IQAC members and others) to whom the responsibility has been entrusted by the IQAC to review the same before submitting it to NAAC. Director IQAC discussed in the detail about the different criterion of NAAC requirements and entrusted the responsibility to the following esteemed members of IQAC and other academic peers in the university:

#	Criteria	Responsibility	New Nomination
1	Curricular Aspects	Prof. N. Sukumar	Prof. N. Sukumar
2	Teaching-Learning and Evaluation	Dr. Sambudha Sen	Dr. Sambudha Sen
3	Research, Innovations, and Extension	Dr. Karthik Krishnan	Dr. Arvind Shatdal, Dr. Karthik Krishnan
4	Infrastructure and Learning Resources	Dr. C.V. Tomy	Dr. Santosh Singh
5	Student Support and Progression	Dr. Debopam Acharya	Dr. Sandeep Sen
6	Governance, Leadership and Management	Dr. C.V. Tomy	Dr. JP Gupta
7	Institutional Values and Best Practices	Dr. Ram Sharma	Dr. Suneet Tuli

Item No. 6 To report the NAAC Accreditation status.

The Registrar informed that the NAAC has declared the Appeals outcome and accorded SNU Grade 'A' with a CGPA of 3.06/4. Dr. Manik Varma while observing that the university scored comparatively low marks on the

SHIV NADAR UNIVERSITY

research and extension criterion, felt that research gradually grows with the age of the institution, and thus SNU will do better in future cycle of accreditations. He suggested that IQAC should start strengthening the quantitative and qualitative initiatives and establish measures to overcome the deficiencies in the subsequent cycles to achieve maximum scores.

Item No. 7 To discuss and ratify the metric wise responsibility to submit data for AQAR

The Registrar apprised the committee members about the AQAR formats and Standard Operating Procedures (SOPs) that have been sent to the concerned stakeholders for getting the information as per metrics requirements as referred in the item no 5 above. The distribution of the responsibility of the stakeholders is mentioned in the agenda. The IQAC discussed the metric wise requirements, and approved the distribution of the responsibility accordingly.

Item No. 8 To discuss the way forward to collect structured feedback from the Students, Teachers, Employers, Alumni and Parents on the curriculum development, design and review of the syllabus

Director IQAC discussed the necessity and importance of structured feedback from different stakeholders. Keeping in the view of requirements of NAAC along with other parameters, Director IQAC entrusted the responsibility to the following for preparing a list of questions and structured feedback format to be collected from the different stakeholders.

S.No	Particulars	Responsibility
1	Student	Dean UG & Dean PG
2	Teachers	Director of Research
3	Employers	Director, CDC
4	Alumni	Director, CDC
5	Parents	Dean UG & Dean PG

Item No. 9 Any other item with the permission of the Chair

Dr. Manik Varma suggested that IQAC should also discuss the following keeping in the view of IOE functions and future participation in QS Ranking.

1. How to obtain the best faculty from across the globe.
2. Create the best infrastructure

He also suggested a 'faculty mentor' system, for all faculty specially at the junior level. This is very essential in terms of providing a world class working environment to help attract and encourage bright young minds.

Dr. Suneet Tuli, Director IQAC, concluded the meeting by expressing gratitude towards all the members for their active participation, valuable guidance, and support.
