SHIV NADAR
INSTITUTION OF EMINENCE DEEMED TO BE
UNIVERSITY
DELHI NCR

Internal Quality
Assurance Cell

IQAC 3RD MEETING
AY 2022-2023

24-04-2023 (Hybrid Mode)

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**Internal Quality
Assurance Cell**

Ref: SNIoE/OARAR/IQAC/2023/04

Internal Quality Assurance Cell (IQAC) Meeting

Date   24 April 2023 (Monday)   **Time**   11:00 am

Schedule of the meeting

11:00 – 11:05	Introductory remarks by
	    a. Prof Ananya Mukherjee, Vice Chancellor & Chairperson.
	    b. Prof Suneet Tuli, IQAC Director

11:05 – 12:30	IQAC Presentation by Dr. Naveen Babu, Associate Director, OARAR 1) Welcome and introduction 2) Confirmation of the minutes of the previous IQAC meeting of the Shiv Nadar University held on 27th September 2022, and action taken 3) Confirmation of the minutes of the previous IQAC meeting of the Shiv Nadar University by circulation held on 23rd December 2022, and action taken 4) New Initiatives from various units of Shiv Nadar Institution of Eminence (Deemed to be University) (Shiv Nadar IOE) a. Department of Physical Education& Sports – Dr. Amrish Tony b. Office of Dean of Research and Partnership - Ms. Harshita Tripathi c. Controller of Examinations – Dr. Sudeepto Bhattacharya d. Information Technology – Mr. Rajesh Dawar e. Office of Registrar – Mr. Sudhir Naudiyal f. Internal Complaints Committee Cell – Dr. Paromita Goswami g. Office of Accreditation Ranking and Regulatory Affairs – Dr. Rakesh Ganguly/ Dr G Naveen Babu 5) Accent for the formation of Grievance Redressal Cell – Dr. Paromita Goswami 6) Other items communicated by departments – Dr. Naveen Babu
12:30 – 13:00	Suggestions from IQAC members for quality enhancements – Prof Suneet Tuli

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**Internal Quality
Assurance Cell**

Attendees:

Minutes of the Internal Quality Assurance Cell (IQAC) Meeting

Date 24 April 2023 (Monday)　　　　　　　　　**Time** 11:00 am

Venue D326 (Court Room)

The following members were present

IQAC Meeting - 24-04-2023 (Hybrid Mode)		
		Online/Physical
Chairperson	Dr Ananya Mukherjee, *Vice Chancellor, Chairperson*	Online
IQAC Coordinator	Dr Suneet Tuli, *Dean Research & Partnerships, Director OARAR*	Physical
	Dr G Naveen Babu, *Associate Director OARAR, NAAC Coordinator, Member Secretary*	Physical
	Dr Rajat Kathuria, *Dean SHSS*	Online
	Dr Sandeep Sen, *Dean SoE*	Physical
	Dr Sanjeev Galande, *Dean SoNS*	Online
Faculty	Dr Priyanka Grover, *Associate Professor, Department of Mathematics, SoNS*	Physical
	Mr Ashutosh Bhardwaj, Associate Professor, Department of Arts & Performing Arts, SHSS	Physical
	Dr Jitendra Prajapati, *Assistant Professor, Department of Electrical Engineering, SoE*	Physical
	Dr Karthik Krishnan, *Associate Dean Research*	Physical
	Mr Sudhir Naudiyal, *Registrar*	Physical
	Dr Balamurugan Balusamy, *Associate Dean, Student Engagement*	Physical
	Rajesh Dawar, *Director, IT*	Physical
Industry Stakeholder	Mr. Ajay Bansal, *IBM Technologies*	Physical

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Parent Stake holder/ Employer Stakeholder		
	Mr. Sanjai Ranganathan; *HCL Technologies Ltd*	Online
Special Invitee	Prof. Tulika Chandra, *Dean of Students*	Physical
	Prof. Paromita Goswami, Chairperson, IIC	Physical
	Dr. Rakesh Ganguly, *Associate Director, OARAR*	Physical
	Ms. Harshita Tripathi, Office of Research and Partnerships	Physical
	Dr. Anshu Paliwal, *Associate Director and Head of Student Life*	Physical
	Dr. Vinita Krishna, *Assistant Professor, SME*	Physical
	Ms. Chetna Mehra, *Manager, OARAR*	Physical
	Mr. Prasenjit Sengupta, *Senior Manager, Dadri Development Project*	Physical
	Ms. Shalvi Dutta, *Group Manager, office of dean research and Partnerships*	Physical

The following members could not attend the meeting

1. Dr Bibek Banerjee, *Dean SME, ACE & Director Strategic Initiatives*
2. Mr. Raja Natarajan, *Executive Director, Finance & Operations*
3. Dr Sandeep Gupta, *Assistant Dean & Assistant Professor, SME*
4. Dr Rajeev Singh, *Associate Dean Academics*
5. Dr TRB Sarma, *Head Librarian*
6. Anand Sharma, *Director, Administration*
7. Robin Sarkar (Project Director), *Shiksha, Dadri Development Project*
8. Mr. Jagannath Varma Kalidindi, *President, Student Council*
9. Mr. Kaustabh Kambekar, *Treasurer Alumni Association*

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Item 1. Introductory remarks

Dr. Ananya Mukherjee, Vice Chancellor & Chairperson of IQAC welcomed the members of IQAC and thanked Mr. Ajay Bansal and Mr. Sanjai Ranganathan, external members of IQAC for making their presence and providing their valuable inputs.

Prof Tuli, Director IQAC, welcomed and thanked the members present for their participation. He reemphasized the importance and functions of IQAC and the road ahead for the University in terms quality measures initiated and proposed for accreditation, ranking.

Prof Tuli also welcomed the following members:

Prof. Tulika Chandra, *Dean of Students*	Special Invitee
Dr. Rakesh Ganguly, *Associate Director OARAR*	Special Invitee
Ms. Harshita Tripathi, *Office of Partnership*	Special Invitee
Prof. Paromita Goswami, *Chairperson ICC*	Special Invitee

Prof Tuli proposed Prof Tulika Chandra, *Dean of Students* to be a full-time member of the IQAC.

Item 2: Confirmation of Minutes of the IQAC meeting held on 26 December 2022 (by circulation) and action taken

Agenda	Status
Approval of the AQAR 2021-22 to be submitted at the NAAC portal	Deadline to submit was extended till May 30, 2023 Part B format was changed in Feb 2023 with need for some supporting documents. AQAR will be submitted by 15 May 2023.

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Item 2.1   Action Taken Report from Previous Meetings - Associate Dean of Academics

Following agenda items were pending from the office of academics and status report as confirmed by the representative of office of academics – Dr. Balamurugan Balusamy is as below:

Items pending as per previous AQARs	Proposed Deadline*	Status
Mentor- Mentee scheme for students to be implemented	November 2022	The process and ERP portal are ready and will be rolled out to the faculty and student community by May 2023
Additional Comments: *Many suggestions were received. Mr Ajay Bansal proposed to have a sensitization session for the faculty mentors laying down expectations for them. Mr Ashutosh Bhardwaj informed that the Performing Arts department has a similar scheme which could be looked into. The main requirement is to have a policy for the same. Dr Balamurugan will share the policy.*		
Capturing changes in syllabus and curricula	September 2022	The policies and procedure are in place.
Identifying employability, entrepreneurial, and skill development courses. Categorise such courses in ERP	October 2022	This item is already captured and available for reporting.
Introduction of new courses with date of introduction	September 2022	This item is already captured in the ERP and available for reporting.
Supporting Documents including Complete Curricula, for Programs approved by AC	September 2022	This item is available for submission.
List of Value-added courses	October 2022	This item will be provided after capturing the same from Career Development Centre (CDC).
Data on Students undertaking internships and field projects	November 2022	Academics office will collect and provide the same related to all non-industry based internships and projects.

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Feedback on curricula from students, faculty, parents, alumni, and employers	September 2022	Completed
Action taken report on students feedback is yet to be implemented.		
Student-teacher ratio (department-wise, school wise and University-wide)	October 2022	Will be provided at the earliest.
Conduct of Academic audit	October 2022	Academic audit is underway, and report will be submitted in due course.

Item 2.2: Action Taken Report from Previous Meetings (23 Sep 2022) - Any other items

Items proposed under any other items	Status
Staff promotion policy	Pending (HR)
Mr. Robin Sarkar, Project Director, Shiksha & Dadri Development Project suggested that Shiv Nadar IoE clubs organising social initiatives to work in tandem with Shiksha.	Completed - Internships planned (Associate Dean – Student Engagements)
Additional Comment: Shiksha would be developing Six (6) projects for students. Interested students can join the projects. They would have to apply through Dean of Students. Dr Anshu Paliwal is the SPOC from the office of Dean of Students. Social Sector Internship of BMS students will be coordinated by Dr Sudarshan Naidu with information to Dean of Students- SPOC.	
The initiatives on various qualitative measures undertaken by Administration in the Year 2021-22 were highlighted by Mr. Anand Sharma, Head Administration. He agreed to provide the information to the IQAC team for incorporation in the AQAR 2021-22	Completed (Director Admin)
To address the issue of reporting student numbers to the various agencies, it was suggested that Associate Dean Academics would review the student numbers in ERP and bring to the VC council for final decision on students who have graduated and are still reflecting in records.	In Progress (Assoc Dean Academics)

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Mr. Vidur Kumar proposed that the educational needs of students be considered while undertaking any changes/ additions in the infra.	Completed (Associate Dean – Student Engagements)
Mr. Sudhir Naudiyal suggested the need for sensitization of Alumni to use Digilocker facility to safely store and download their degree certificates.	Completed (CDC)
Policy of academic audits to be formulated by the academics department.	In Progress (Assoc Dean Academics)

Policies	Comments
Disability Policy – Dr. Anshu Paliwal	In-Progress (Dean of Students would present it to the VC Council for discussion and approval.)
Ethics and Conflict of Interest Policy – Prof Sandeep Sen	Prof Sandeep Sen and HR to frame the required policy.

Item 3. Need for setting up of "Grievances Redressal Cell (GRC)" & "Gender Office"

Dr. Paromita Goswami, Chairperson, Internal Complaints Committee (ICC) made a presentation (Appendix A) on need for a Grievance redressal cell, in addition to the present ICC, that would cater to grievances of all stakeholders of the Institution. She brought out the differences between GRC and ICC, and emphasized the need to have a physical space and manpower for these offices.

Outcome: Proposal to set up Grievance Redressal cell was accepted and VC will take further action.

Item 4. Proposed Initiatives by departments for the upcoming session

Following departments responded and submitted their list of events COMPLETED as well as PLANNED as listed in Annexure B :

1. Office of Dean - Research and Partnerships - Ms. Harshita Tripathi / Dr. Karthik Krishnan
2. Office of Accreditation and Regulatory Affairs (OARAR) – Dr. Rakesh Ganguly
3. Information Technology – Mr. Rajesh Dawar

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4. Registrar office – Mr. Sudhir Naudiyal
5. Library – Dr. TRB Sarma
6. Internal Complaints Cell – Prof Paromita Goswami
7. Sports – Dr. Amrish Tony
8. Career Development Centre – Ms. Anubha Bali
9. Controller of Examinations – Prof Sudeepto Bhattacharya
10. IPR – Dr. Vinita Krishna
11. Academics Office – Dr. Balamurugan Balusami
12. Department of Sociology
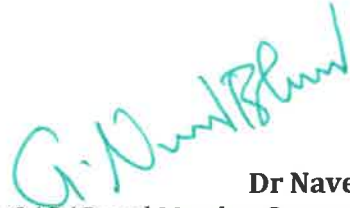13. Department of Art, Media and Performance

Item 5. Suggestions from IQAC members

1. Dr. Naveen Babu highlighted the need for annual reports of various departments and requested the departments to table the same before IQAC. He also suggested that submission of annual reports should be a regular practice henceforth. For completion of AQAR 2021-22, following annual reports are sought:
   a. Monsoon 2022/Spring 2023 Exam results
   b. Monsoon 2022 Admissions (including UG/PG/PhD)
   c. Placement for the year 2021-2022
   d. Library
   e. Action taken report on feedbacks received from following stake holders
      i. Students, Parents, Alumni, faculty
      ii. Employers
   f. Report on Academic audit
2. Dr. Naveen Babu and Mr. Sudhir Naudiyal suggested the need for compliance of UGC requirements on the following
   a. Policy for transfer of credits through academic bank of credits (ABC) and implement National Credit Framework.
   b. Policy for flexible entry/exit (Multiple Entry Exit System - MEES) for various UG/PG/PhD programs, facilitating student mobility, needs to be framed.
3. Mr Sanjai Ranganathan informed that he is already in discussion with SoE regarding skilling and employability of students.
4. Dr. Rakesh Ganguly informed about the status of various automation exercises for data collection such as events portal and Research Information Module (RIM). He reiterated the need to log in the University events timely for ranking and accreditation related requirements. He also pointed missing data of events by the academics office.
5. IPR: Mr Ajay Bansal provided insights into the IBM policy of prospective patentable technologies through mentoring, reward and awards. Dr Vinita informed the members regarding the theme for this year IP Day and the online workshop being organized on this theme i.e. Women and IP. Dr Sanjeev Galande suggested to have Industry connects and entrepreneurs on board in the IPR cell.

Prof. Suneet Tuli, concluded the meeting by thanking the members for their active participation and valuable suggestions. He wished for their continued support in making Shiv Nadar IoE as a University of repute.

Prof Suneet Tuli
Director IQAC

Dr Naveen Babu
Associate Director, OARAR and Member Secretary IQAC

Appendix - A

**Agenda – 3 Need for setting up of "Grievances Redressal Cell"
& "Gender Office"**

Why does SNIoE need Grievance Reddresal Committee and Gender Office?

Paromita Goswami

Chair, Internal Complaints Committee

Professor of Marketing and Social Innovation, SME, SNIoE

Flow of Presentation

- Grievance Reddresal Cell/Committee

-Mandated UGC Requirement

-Going beyond the Mandate, and why needed

- Why Gender Office?

Grievance Reddresal Cell/Committee: Why we need to go Beyond Mandate (1)

- Story 1

-HOD of XYZ Department yells at a Professor during a public event in the presence of UG, PG, PhD students

-ICC could not give any justice to the aggrieved

-Later in a different case that we investigated, we found ample evidence of abuse of power that could not be addressed by existing mechanism

Annexure A (Grievance Redressal Cell) Prof Paromita Goswami

Grievance Reddresal Cell/Commitee: Why we need to go Beyond Mandate (2)

- Story 2

-A female divorcee Assistant Professor reports to an ICC member that her HOD is trying to actively recruit her ex-husband with whom there has been court restraining order to stop him from harassing her

-She was told by the said HOD that he seems fine and why did she leave her or something similar

-While ICC could still possibly take it up as a case of creating a hostile environment, this is not TYPICAL sexual harassment, yet needs to be addressed immediately

Grievance Reddresal Cell/Committee: Why we need to go Beyond Mandate (3)

- Story 3

-Group D third party employees report discriminatory treatment by supervisor

-Beyond ambit of ICC

Annexure A (Grievance Redressal Cell) Prof Paromita Goswami

Grievance Reddresal Cell/Commitee: Why we need to go Beyond Mandate (4)

- Story 4

-Female staff reports that she feels unsafe as her pick-up spot is 2 kilometres away from her home, there is no auto/cab services to reach there, and gun-wielding goons openly roam the area that is a construction site

-ICC Subcommittee feels this is beyond ICC purview; yet there is potential for harm if left unaddressed

Annexure A (Grievance Redressal Cell) Prof Paromita Goswami

Why Gender Office?

- ICC members have a 3-year tenure

- All reports to VC are anonymized

- No proper-record-keeping and the current ICC did not receive clear documentation on cases handled before its tenure (complainant, defendant, penalty)

So, why is that necessary?

A defendant that was found guilty in a case was made gender champion by competent authority; we discovered this when another complaint was lodged against him and he was AGAIN found guilty

Annexure A (Grievance Redressal Cell) Prof Paromita Goswami

Why Gender Office? (contd.)

- Before the current committee took over, ICC used to get 2-3 cases a year

- Since 15 March 2022, we have investigated 12 cases, and 3 additional cases were withdrawn

- We are overwhelmed with the number of cases, the constant chasing to get bills passed by Finance, arranging depositions, booking meeting rooms for hearings, constant follow-up of external member to get approval (who gets a pittance for services offered, and after waiting for months), getting stamp papers for NDA from admin, procuring and seeing CCTV footage for hours to see who-does-what, sensitization of staff/faculty/students using participatory theatre, and the Sherlock Holmes capabilities needed to solve cases

- We are *Interpol +Judiciary+Executive Assistant+Receiver-of-Brickbats-when-your-friend-gets-indicted*

Annexure A (Grievance Redressal Cell) Prof Paromita Goswami

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Appendix B

Sports

Initiatives completed/ planned from various units of Shiv Nadar IoE	Responsibilities
I. Physical Education (Goals achieved 2022 – 23)	Director - Sports

1.   **Yoga Foundational Program,** community wide: Focus on beginners: 3 weeks course, First course is from 5 September to 28th September 2022.

2.   **Mental health management through Yoga;** community wide program (throughout the year)

3.   **Yoga for health and fitness classes:** Staff/faculty and family residents on campus (under planning phase at the moment).

4.   **Inter Hostel sporting tournaments:** Focus on increasing student participation, which will further emphasize and continue building the positive culture of sports and health on campus.

5.   **Gym extension:** to accommodate the increasing number of students in fitness programs.

6.   **Focus on increased female participation in sports:** Women teams in various sports have been inducted to increase footfall further.

7.   **Equestrian training program:** for beginners, focus is community wide

8.   Development of Equestrian facilities (training school) 2022

9.   Renting of sporting facilities to external parties – **On going**

10.   Planning a professional run on campus – **On going**

11. New cricket ground with flood lights constructed completed 2022

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12. New Football ground constructed and completed 2022

13. Development of Equestrian facilities

14. Sports training program for the resident children (aged – 4 – 21 year)

15. **Sports Development Program Initiated for Vidyagyan students**

Initiatives completed/ planned from various units of Shiv Nadar IoE	Responsibilities
I. Physical Education (Goals for the year 2023 – 24)	Director - Sports

1. **Foundational Program and Mental health management through Yoga;** community wide program (throughout the year)

2. **Inter Hostel sporting tournaments:** Focus on increasing student participation, which will further emphasize and continue building the positive culture of sports and health on campus.

3. **Gym Upgradation**

4. **Focus on increased female participation in sports**

5. Renting of sporting facilities to external parties – **On going**

6. Planning a half marathon on campus – **On going, Event planned for 3rd September 2023**

7. Pavilion construction planned on new cricket ground

8. Plan for construction of swimming pool

9. Planned Introduction of yearly gym subscription

10. Update and Upgrading of Staff club house gym

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11. **Sports Development Program for Vidyagyan students (other sports to be added)**

12. Introduction/addition of a new sport (Kabbadi & Kho Kho)

13. Fit India movement events to be organised (International day of Yoga and National Sports day)

14. Planning a professional run on campus – **Event planned for 3rd September 2023**

15. Summer/winter sports training camp for SNIoE sporting teams

16. Short lock'in training programs to be introduced for SNIoE sporting teams

17. **Focus on developing recreational programs for mass participation**

18. High performance camps for various sports through affiliated National/International sporting federations to be organised at SNIoE

19. Sports scholarships may be extended to athletes from various other sports

20. Invitational open tournaments in various sports inviting talent from across Pan India

ICC Initiatives

1. Staff Sensitization (those on payroll)
-- Mandatory participation of Admin heads sought through the ED/VC's office
2. Faculty sensitization
-Staff to include Blue Circle members as well
- Faculty sensitization to happen during the FDP week.
- Mandatory participation of Deans and HODs sought through the VC's office
3. Student Sensitization
-Online/Offline Sensitization to be done after freshers join in August/September 2023
- *Consent Matters* course to continue. Approval status of this course as compulsory non-credit course in Academic Council is unclear and needs to be looked into.
- Freshers' sensitization session pre-requisite for anyone planning to stand for student council election or as club functionary

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- 30min session with elected members post their elections
4. Group D staff sensitization (employees of third party vendor)
- to include all third-party vendors and their employees
-to be done by external expert who can do the session in Hindi (with Hindi slides)
5. Website and SNU links update
-with links to sensitization videos, details of consent matters course, SNIoE Gender Policy
6. External Communication
- this will include posters on campus, social media updates
- OCJ to be taken on for social media update
-Gender Champions to be activated through proposed Gender Office/Officer

OARAR:

Initiatives completed/ planned from various units of Shiv Nadar IoE	Responsibilities
i. OARAR office	Director - OARAR
i) Completed a) Launch of Events Portal: Sept. 2022 • Sensitization of University wise SPOCS – multiple sessions • In 8 months ~450 events captured. b) Launch of Research Information Module: Feb, 2023 • School-wise sensitization of Faculty members in presence of respective School Deans. c) NIRF2023 Participation • responding to NIRF queries – multiple queries d) ARIIA2023 Participation • responding to ARIIA queries e) QS2024 Participation f) Participated in Career360 Ranking • India's Best Private Universities, 6th Rank, an improvement from last year's 11th Rank • India's Best Multidisciplinary Universities, we have secured the 5th place, (up from 7th last year). • India's Best Young Private Universities: ranked 2nd • India's Best Private Multidisciplinary Universities: Ranked 2nd. g) Research Seminar in association with Elsevier h) IoE - Submission of quarterly data to MoE i) Updating the Institution Profile name in SCOPUS Database	

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ii)   Planned
- Phase 2 of Events Portal
  - Linking Finance
- Phase 2 of Research Information Module
  - Linking with Appraisal
- Submission of 2022 NAAC data
- Preparation of 2023 AQAR
- Submission of quarterly IoE data
- Data preparation for NIRF2024
- Expansion of OARAR

CDC

- City-wise Industry-Academia Conclave (Mumbai, Bangalore, Delhi NCR, etc.)
- Sector/Theme based industry events
- Alumni Chapter Meet ((Mumbai, Bangalore, Delhi NCR)
- Annual Alumni Meet
- Industry Collaborative Programs
- CDC Collaborating with AIC for Annual Industry IdeaXchange Event
- CXO Talk Series
- Annual HR Conclave

IT

Key Initiatives completed

1. Launch and deployment of new 230TF HPC cluster & augmentation of Datacentre with in-row solution to support high density server environment
2. Direct peering with Internet exchange - Enhanced user experience with unlimited internet quota for all students
3. Deployed new VPN solution with enhanced security (MFA), higher concurrency and enhanced end user experience
4. Deployment of Wi-Fi 6.0 in multiple hostels for more stable connectivity and higher bandwidth

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5. Launch of Event Repository for all University events
6. Launch of Research Information module for all faculty
7. New workflow application - Student Outbound Mobility
8. Network segmentation in labs and academic network for enhanced security
9. Deployed VDI (virtual labs) for 24X7 access to students (accessable from academic areas and Hostels)
10. Conducted BAS (Breach and attack simulation) to validate security posture of IT/Hosting environment

Key Initiatives Planned

1. Hardware refresh and capacity upgrade of Campus Core Infrastructure - enhancement of network and increased/new upcoming demand for data
2. Deployment of NAC (Network Access Control) - to bolster the security, visibility and access management of campus network
3. Enhance and increase capacity of core Internet routers - support future requirement of additional bandwidth with enhanced performance
4. Deploy immutable backup solution - reliable and indestructible back-ups of critical databases and applications
5. Deploy new self-services portal for all users - Userid management, increased security and ease-of-use
6. Deploy new Wireless Controller in Academic blocks & Hardware refresh of all access points.
7. Deployment of the Internet Protocol Version 6 (IPv6) standards, the latest generation of the Internet Protocol
8. Deploy Web application Firewall (WAF) to protect critical applications from application layer attacks and prevent data breaches
9. Deploy new generation EDR solution for all endpoints and critical servers - comprehensive visibility across all endpoints & prevent potential cyber threats to the network and endpoints
10. VAPT and remediation of critical applications and infrastructure.

Dean – Research and Partnerships

Partnerships:

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Initiatives Completed from various units of Shiv Nadar IoE	Responsibilities
f. Collaborations	Dean – Research and Partnerships
i) Seven MoUs signed (through Novation and Renewal) ii) Student Mobility: 12 in AY 2022-23 iii) EU Day event organized iv) Outbound Student Mobility Portal (Phase 1 launched) v) Received two international students for an exchange program through partner institutions	

Initiatives Planned from various units of Shiv Nadar IoE	Responsibilities
f. Collaborations	Dean – Research and Partnerships
i) Fostering partnerships with selected universities in the top 500 of (QS/THE) ranking ii) Enhancing overseas experiences for students through mobility programs in summer and semester iii) Ideating a Summer School in 2023 iv) Ideating an event for "Sharing Study Abroad Experiences." v) Outbound Student Mobility portal (Phase 2) vi) Study Abroad Policy and Process document vii) Host students from partners institutions	

Research:

1.   Launch of Faculty Grant for Interdisciplinary Research (FGIR) in December 2022. We received grant proposals from faculty teams and the same is in the process of evaluation from Experts.

2.   Launch of proposal submission and grant initiation module for online grant and consultancy management system. This has been developed under finance ERP.

Library

1. Installation of CC cameras has partly been completed and is to be fixed some more cameras for adequate results.

2. The library will be allotted a dedicated and spacious storeroom.

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Controller of Examination:

CoE Plan for IQAC 2022-23 - Status Report

Examinations	CoE
i) Development of a separate Grade Submission System for online and certificate programmes like DSAB. ii) Uploading academic awards of students on the NAD – Digilocker platform. iii) Development of Transcript formats for integrated programmes such as Integrated BSc-MSc Chemistry. iv) Design and printing of new answer sheets with new name, Shiv Nadar IoE. v) Disposing of old answer scripts of students as per UGC norms.	i) UAT is pending with SME ii) All the degrees have been upload. To upload transcripts, the ERP teams is developing a format. iii) Completed. iv) Completed. v) Some old answer sheets have been disposed of. We need a dedicated person to complete the task.

CoE Plan for IQAC 2023-24 Plans

i) To follow up with the SME to complete the development of a separate Grade Submission System for online and certificate programmes like DSAB.

ii) To complete the transcript upload work and the new degrees to be issued in 2023 convocation on the NAD – Digilocker platform.

iii) To get the Academic Bank of Credits (ABC) IDs of the students created and link their awards to their ABC accounts.

iv) Disposing of old answer scripts of students as per UGC norms.

v) To get the existing Grade Submission System upgraded to implement the attendance policy.

Registrar Office

Initiatives completed/ planned from various units of Shiv Nadar IoE	Responsibilities
I. Registrar's Office (Goals achieved 2022 – 23)	**Registrar**
1. NOC of MBA (Online) taken from AICTE for Academic Year 2022-23 2. Conduct of CUET UG and Junior Court Assistant (JCA) Recruitment Examination (2022) organised by National Testing Agency 3. Conduct of Academic Council and Board of Management Meetings 4. Submission of Data in AISHE Portal 5. Renewal of Membership of AIU 6. Compliance for UGC DEB portal regarding MBA Online Program	
II. Registrar's Office (Goals for 2023 – 24)	**Registrar**
1. Approval of Regular Programs i.e. B.Tech., B. Design, MBA, MBA (Executive) and MBA (Online) to be taken from AICTE for Academic Year 2023-24 2. Data submission in AISHE and AICTE Portal for compliance 3. Comply with DEB compliance 4. Timely Conduct of Academic Council and Board of Management Meetings	

IPR - Prof Vinita Krishna

- workshop outside SNU, as a part of the mandatory activity of Institute Innovation Council (IIC).
- UG students pursuing courses on IP, working on group projects on IP and Women,

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aligned with World Intellectual Property Organization (WIPO) theme for World IP Day on April 26- Women in IP- Acceleration of Creativity. These projects are also mapping one of the goals-Goal 5 (Gender Equality) of SDGs.

This is like an outreach, spreading awareness (also one of the objectives of India's IPR Policy) through workshops for women.

- Launch of collaborative courses on Entrepreneurships, involving real-time entrepreneurs, who have successfully used IPR in their business.
- Publication of selected project work as book chapters /journal article/case studies.

B. Completed

- o Dr. Vinita Krishna delivered an invited lecture on "IP Securitization and Collaterals: Tools for Competitive Edge" at World Intellectual Property Forum, February 20-23,2023, Bengaluru.
- o The IPR Cell has been facilitated the patent filing process by expediting the invention review process through the IPR Committee route (Number on patent applied for or granted, if required can be furnished).

- **Year 2022-23**

Completed

- o Workshop on Innovation and Patenting Procedure by the SNU empaneled Attorneys" Surana and Surana (9th November 2022) to expose participants (faculties and research scholars) to the basic concept of IPM and strategic role through interactions with experts.

- o UG students showcased their audio-visual projects under the WIPO- declared theme of 2022 for World IP Day on April 26- "IP and Youth ; Innovating for a

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Better Future"

o   SNU invited Guest Speaker on Importance of IPR for Academics, as a part of SNU's FDP program in a 4 day long program in July 2022.

Career Development Center

Please find below the details of initiatives planned for 2023-24

- City-wise Industry-Academia Conclave (Mumbai, Bangalore, Delhi NCR, etc.)
- Sector/Theme based industry events
- Alumni Chapter Meet ((Mumbai, Bangalore, Delhi NCR)
- Annual Alumni Meet
- Industry Collaborative Programs
- CDC Collaborating with AIC for Annual Industry IdeaXchange Event
- CXO Talk Series
- Annual HR Conclave

Academics Office

Completed:

Name of the event	Date/Duration
Faculty Professional Development Program 2022	25th July to 29th July 2022
Orientation session for 1st year students	16th & 17th August 2022
IC3 residential week	7th November to 11th November 2022
Stories are all we have: Writing as part of life and academia: Dr Anirban Ghosh	November 3'rd, 2022
Ethics in Business:	November 6'th 2022
Dean's List felicitation ceremony Spring 2022	18th November 2022
Experiments in Teaching - Seminar Series (Speaker Dr. Rashmi Aggarwal)	21st February 2023
Dean's List felicitation ceremony Monsoon 2022	22nd March 2023
IC3 residential week	27th March to 31st March 2023

Proposed:

Name of the event	Tentative Date/Duration

OBE training	Last week of April 2023 & 2nd week of May 2023
Faculty Professional Development Program 2023	Last week of July 2023
Writing Lecture	Every month last week
Experiments in Teaching - Seminar Series	Every month
Orientation session for 1st year students	16th August to 25th August 2023
Orientation session for all students	In the beginning of the semester
Special mentor sessions for all slow learner students	After the mid-term and before the start of the second half
IC3 residential week	Mid of November 2023
Dean's List felicitation ceremony Spring 2023	1st week of November 2023
Dean's List felicitation ceremony Monsoon 2023	1st week of March 2024
IC3 residential week	End of March 2024

2023-2024 Initiatives

Name of the Initiative	Tentative Date/Duration
Digitalization of curriculum review	May-22
Development of co-curricular transcript	Jun-22

Department of Sociology

i)Joint MA Program in International Sociology with SOAS, University of London planned for launch in Monsoon 24

ii) Proposed Research Collaboration with ICAS:MP(Consortium of German Universities with anchors at the University of Erfurt. Proposed start date around Monsoon 23.

iiii)Proposed Research Collaboration with ICAS:MP(Consortium of German Universities with anchors at the University of Erfurt. Proposed start date around Monsoon 23.

Department of Art, Media and Performance

i) Art Minor – Proposed in Spring 2023
ii) Ph.D. Program – Proposed in Monsoon 24
iii) Extension of MFA Program

- Artist-in residence (AIR)
- MFA Fellowship -2023- 24
- Distinguished Professor -Dr. monica Juneja

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- Distinguished Professor Proposed-Dr Jyotindra Jain
- Outreach – India Art Fair- Sponsor of Speaker forum and booth at IAF
- Outreach Guwahati and upcoming outreach event at New Delhi on 29 April 2023

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Signature Sheet

IQAC Meeting - 24-04-2023 (Hybrid Mode)		Online/Physical	Signature
Chairperson	Dr Ananya Mukherjee, *Vice Chancellor, Chairperson*	ONLINE	
IQAC Coordinator	Dr Suneet Tuli, *Dean Research & Partnerships, Director OARAR*	Physical	*signature*
	Dr G Naveen Babu, *Associate Director OARAR, NAAC Coordinator, Member Secretary*	Physical	*G-N...Blu*
Management Representatives	Dr Bibek Banerjee, *Dean SME, ACE & Director Strategic Initiatives*		—
	Dr Rajat Kathuria, *Dean SHSS*	ONLINE	
	Dr Sandeep Sen, *Dean SoE*	physical	*signature*
	Dr Sanjeev Galande, *Dean SoNS*	ONLINE	
	Mr. Raja Natarajan, *Executive Director, Finance & Operations*		—
Faculty	Dr Priyanka Grover, *Associate Professor, Department of Mathematics, SoNS*	Physical	*Priyanka*
	Mr Ashutosh Bhardwaj, Associate Professor, Department of Arts & Performing Arts, SHSS	Physical	*signature*
	Dr Jitendra Prajapati, *Assistant Professor, Department of Electrical Engineering, SoE*	physical	*Jitendra*
	Dr Sandeep Gupta, *Assistant Dean & Assistant Professor, SME*	Absent	—
Faculty *	*Dr. VINITA KRISHNA, Assist Prof. (IP) SME*	Physical	*Krishna*
Administrative Representatives	Dr Rajeev Singh, *Associate Dean Academics*		
	Dr Karthik Krishnan, *Associate Dean Research*	Physical	*signature*
	Mr Sudhir Naudiyal, *Registrar*	Physical	*signature*
	Dr TRB Sarma, *Head Librarian*		
	Dr Balamurugan Balusamy, *Associate Dean, Student Engagement*	Physical	*signature*
	Rajesh Dawar, *Director, IT*	Physical	*signature*
	Anand Sharma, *Director, Administration*		—
Nominee from Local Society	Robin Sarkar *(Project Director), Shiksha, Dadri Development Project*		*For Lalit & Prasenjit*
Student Member	Mr. Jagannath Varma Kalidindi (2010110308), President, Student Council		—
Alumni member	Kaustabh Kambekar (1210110100), *Treasurer Alumni Association*		—

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Signature Sheet

IQAC Meeting - 24-04-2023 (Hybrid Mode)			
		Online/Physical	**Signature**
Industry Stakeholder	Mr. Ajay bansal, *IBM Technologies*	Physical	*[signature]*
Parent Stake holder/ Employer	Mr. Sanjai Ranganathan; HCL Technologies Ltd	ONLINE	
Special Invitee	Prof. Tulika Chandra, *Dean of Students*	Tulika Physical	*TC*
	Prof. Paromita Goswami, Chairperson, IIC	Physical	*Goswami*
	Dr. Rakesh Ganguly, *Associate Director, OARAR*	Physical	*Rg*
	Ms. Harshita Tripathi, Office of Research and Partnerships	Harshita Tripathi	*Physical*
	Dr. Anshu Paliwal, *Associate Director and Head of Student Life*	Physical	*Paliwal*
	CHETNA MEHRA, MANAGER, OARAR	Physical.	*Chetna*
	PRASENJIT SENGUPTA, SR. MANAGER DABRI DEV. PROJECT	Physical	*P. Sengupta*
	Lalitendra Bhartiya, Sr. Project Manager Shiksha Initiative	Physical	*[signature]*
	SHALVI DUTTA, GROUP MANAGER, OFFICE OF DEAN RESEARCH + PARTNERSHIPS	Physical	*Shalvi*

* Despite my name in all mails, it's not mentioned here, so have added my name in the faculty's list.